

**Mission Statement:**

*At Highland Academy, we pride ourselves in helping students identify their strengths. We welcome students to explore their innate curiosity through rigorous and inclusive learning. We produce respectful, imaginative, and vibrant learners to enter into our dynamic workforce and community.*

*There are many roads to genius, and we help you find yours!*

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**Board of Directors Meeting****May 1, 2025 @ 6:00 pm**

715 Wellwood Ave Beaumont CA 92223

Room A1

**Agenda      Minutes**

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**1. Call to Order**

*The President of the Board will call the meeting to order.*

Time:	6:00 pm
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**Attendees**

Matthew Neri (President)	x	Kelly Griffenhagen (Vice President)	x	Kristina Santillan (Secretary)	x
Jason French (Member)	x	Johana Carpio (Member)	x	Terrence Lee (CBO)	x
Marisol Ramirez (District Liaison)		Tracy Haberman (Charter Impact)	x	Billy McIntosh (Exec. Dir)	x
Elizabeth Boucher (Asst. Dir)	x	Lisa Frainee (Guest)	x	Joe Frainee (Guest)	x
Kim Disalvo (Guest)	x	Jacqueline Zavala (Guest)	x	Lauren Gebhardt (Guest)	x

**A quorum**

<u>was</u> established.	x	or	<u>was not</u> established.	
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## 2. Public Testimony

During Governing Board meetings, the public is invited to address the Board on matters within its jurisdiction, whether or not those matters appear on the meeting agenda. The Board President retains the authority to limit individual speaking time to three minutes. In compliance with the Brown Act, the Board will not take action on items not listed on the published agenda. The Board may acknowledge the information provided or refer the matter to staff for review, without directing specific action or prioritization. Attendees are advised to arrive prior to the meeting's commencement. Individuals requiring disability-related accommodations should submit a written request to the Board Secretary at least 48 hours in advance.

### *Speakers and Topics*

*Lisa Frainee, Joe Frainee, and Kim Disalvo voiced their gratitude for Mr. Harmon's effective coaching of their students. Additionally, Mr. and Mrs. Frainee raised concerns about a decision affecting the boys' soccer team.*

*Jacqueline Zavala shared positive updates about her son, who is also an alumnus. She then raised a concern regarding the book *The Giver*, which is part of the 6th-grade curriculum. Ms. Zavala requested a thorough review of the book. If it remains in the curriculum, she suggested providing stronger parental warnings and the option for students to opt out due to its mature themes.*

*Lauren Gebhardt shared appreciation for some of the security enhancements around campus. Question was asked about when parents are notified about law enforcement activity in the area of campus.*

## 3. Closed Session

Start time: N/A

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Closed session end time: N/A

## 4. Discussion Items

4.1	Monthly Financial Report - March 2025  <i>Notes: Financial Report was reviewed and discussed. Discussion on upcoming compliance deadlines, including the budget and LCAP.</i>	Tracy Haberman
4.2	Arts, Music & Instructional Materials (AMIM) Block Grant Plan <i>Notes: The Arts, Music &amp; Instructional Materials (AMIM) Block Grant Plan is a California state initiative providing one-time funding to Local Educational Agencies (LEAs) to enhance educational opportunities. These funds can be used for various purposes, including obtaining standards-aligned professional development and instructional materials in subjects like arts, music, world languages, math, science, and English language arts. Additionally, the grant supports professional development for improving school climate, developing diverse and culturally relevant library book collections, covering operational costs, and addressing COVID-19 related expenses to ensure safe in-person instruction.</i>  <i>Plan was reviewed by the Board. There was discussion on annual allocation amounts and examples provided for allowable expenses.</i>	Billy McIntosh
4.3	Update on Beaumont Unified School District Board Resolution 2024-25-30 regarding Highland Academy's Charter Renewal Petition for the term July 1, 2025 through June 30, 2030	Billy McIntosh

	<i>Notes: Resolution and Renewal Charter Petition were reviewed. Discussion on new legal updates/requirements.</i>	
4.4	Use of Real Property 2025-2030 License Agreement  <i>Notes: License agreement was reviewed.</i>	Billy McIntosh
4.5	Conflict of Interest Policy  <i>Notes: Conflict of Interest Policy was reviewed. Discussion on “duty to disclose” and other legal requirements for Board members.</i>	Billy McIntosh
4.6	AB1234 Ethics Training Requirement <i>Notes: Each local agency official is required to receive the training required by AB 1234 at least <b>once every two years</b>. For recently elected officials, the training is required no later than one year from the first day of service with the local agency.</i>  <i>Requirement and options for fulfilling it were discussed.</i>	Billy McIntosh
4.7	Facilities update  <i>Notes: New door entry system, bell/paging system, and privacy screening. Comments on upcoming projects.</i>	Elizabeth Boucher
4.8	PowerSchool Student Information System (SIS) Quote Q-99437-1  <i>Notes: Quote was reviewed.</i>	Elizabeth Boucher
4.9	IXL Learning Renewal Quote 1400410-1  <i>Notes: Quote was reviewed.</i>	Elizabeth Boucher
4.10	Upcoming School Events and Calendar Items: <ul style="list-style-type: none"> <li>● Friday, May 2 - TK/Kinder Field Trip to Gardenworks for Kids</li> <li>● Friday, May 2 - Universal Studios Field Trip for PAC Officers</li> <li>● Thursday, May 8 - End-of-Year Sports Banquet @ Chatigny Center (5:30 - 7:30 pm)</li> <li>● May 13, May 14, &amp; May 16 - Theater Class Performance @ BHS Theater - Disney’s Descendants: The Musical (Shows start at 6:00 pm)</li> <li>● Thursday, May 15 - “Mamma Mia” Broadway Field Trip @ Segerstrom Center (Play starts at 7:00 pm)</li> <li>● Friday, May 16 - 5th Grade and ASB Field Trip to Knott’s Berry Farm</li> <li>● Monday, May 19 - End-of-Year Choir Concert @ Sunrise Church in Banning (Concert starts at 7:00 pm)</li> <li>● Friday, May 23 - Elementary Assembly (Starts at 8:15 am)</li> <li>● Friday, May 23 - Middle School Spring Dance (6:00 - 8:00 pm)</li> <li>● Monday, May 26 - Memorial Day - No School</li> <li>● Thursday, May 29 - Board Meeting (6:00 pm)</li> <li>● Friday, May 30 - 8th Grade Six Flags Field Trip</li> <li>● Wednesday, June 4 - Kinder/5th Grade Promotion (10:00 am) and 8th Grade Promotion (6:00 pm)</li> <li>● June 3, 4, 5 - Minimum Days</li> </ul>	Elizabeth Boucher



	Vote	Aye:	5	No:	0	Abstain:	0
	Action	Approved	x	Denied:			

5.5	Recommend approval of minutes from previous 02/25/2025 Board Meeting						
	Motion:	Matt Neri			Second:	Jason French	
	Corrections:	None					
	Vote	Aye:	5	No:	0	Abstain:	0
	Action	Approved	x	Denied:			

## 6. Program Director, Employee, Committee, and Board Member Reports

<b>6.1</b>	Billy McIntosh	Exec Dir	None
<b>6.2</b>	Elizabeth Boucher	Asst Dir	None
<b>6.3</b>	Terrence Lee	CBO	Reminder of budget and LCAP timeline. Discussion on potential employee retention stipends.
<b>6.4</b>	Matthew Neri	President	None
<b>6.5</b>	Kelly Griffenhagen	Vice-President	Expressed appreciation with the school's response to the recent earthquake.
<b>6.6</b>	Kristina Santillan	Secretary	None
<b>6.7</b>	Jason French	Member	None
<b>6.8</b>	Johana Carpio	Member	None
<b>6.9</b>	Tracy Haberman	Charter Impact	None
<b>6.10</b>	Beaumont Unified School District		Absent
<b>6.11</b>	Committee on Assignment for Elective Teachers		None
<b>6.12</b>	Campus Exploration Committee		Discussion on next steps and drafting a plan. District must approve before investing time and money.
<b>6.13</b>	Staff Continuing Education Scholarship Committee		None

7. Adjournment of Meeting

Time:	7:54 pm
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Motion:	Kelly Griffenhagen			Second:	Jason French		
Vote	Aye:	5	No:	0	Abstain:	0	
Action	Approved:	x	Denied:				

Date and time of next meeting:	<del>Thursday, 05/29/2025 @ 6:00 pm</del> Tuesday, 05/27/2025 @ 6:00 pm
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Respectfully submitted,

*Kristina Santillan*

Board Secretary